



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY

October 6, 2022

**REGIONAL MEMORANDUM**

No. 331, s. 2022

**REITERATION OF THE COMPOSITION AND FUNCTIONS OF THE REGIONAL PLANNING TEAM**

To: **Assistant Regional Director**  
**Chiefs of the RO Functional Divisions**  
**All others concerned**

1. In order to continue achieving gains on the implemented Programs, Projects and Activities, this office reiterates the composition and functions of the Regional Planning Team.
2. Below is the Composition of the Regional Planning Team with their roles and functions:

<b>ADVISER</b>	<i>BENJAMIN D. PARAGAS, PhD, CESO III</i>	
<b>CHAIRPERSON</b>	<i>JESSIE L. AMIN, EdD, CESO V</i>	Recommends for approval of the regional strategic and operational plans and targets to the Regional Director
<b>CO-CHAIRPERSON</b>	<i>FRANCIS DEO T. VENTURA</i> <i>FELIPE L. MARALLAG</i>	Leads in the development, enhancement and finalization of the Region's strategic and operational plans and targets;  Supports the effective and efficient management of plans and programs;  Provides technical assistance and inputs in



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		<p>preparation of the Region's strategic and operational plans;</p> <p>Enforces standards in planning and budgeting</p>
<b>MEMBERS</b>		
	<p><i>ATTY JOSE MARIO M. MACARILAY</i>  <i>OCTAVIO V. CABASAG</i>  <i>JOSELITO L. NARAG</i>  <i>ZENAIDA P. ALEJO</i>  <i>JERRY B. SARIO</i>  <i>LAILA A. TAGUINOD</i></p>	<p>Ensures alignment of strategic and operational plans with policy directives and strategic direction of DepEd;</p> <p>Contribute planning approach/strategies and data on the specific PAPs in their respective divisions for the finalization of the Region's strategic and operational plans and targets; and</p> <p>Conducts quarterly monitoring and evaluation of the implementation of plans and targets;</p> <p>Oversee the preparation and inclusions of all programs, activities and projects</p>
	<p><i>JHOANA PAGULAYAN</i>  <i>ROGIE SION</i>  <i>ROSELLA ACEDO</i></p>	<p>Ensures the compliance of financial component of plans to the budgeting parameters; and</p> <p>Ensures proper utilization of funds in planning and implementing of programs, projects and</p>



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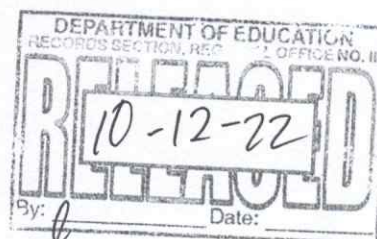
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Doc Code:	<b>FM-ORD-005</b>	Rev:	<b>00</b>
As of:	<b>July 2, 2018</b>	Page:	<b>2</b>

		activities based on accounting and auditing rules and regulations
<b>SECRETARIAT</b>		
	<p>MARIA DIGNA A. TURINGAN          CHASTITY ELLEN TUNGCUL          NICHOLAI TUMBALI          MARIA VANESSA D. MUÑOZ          MARITES M. FRANPINILLA          KAYE ANN N. MACABABBAD</p>	<p>Facilitate in the development, enhancement and finalization of the region's strategic and operational plans;</p> <p>Provide technical assistance in the preparation of the region's strategic and operational plans;</p> <p>Sets coordination meeting of all the members of the Regional Planning Team; and</p> <p>Consolidates necessary planning and budgeting documents</p>

3. Immediate dissemination and compliance of this Memorandum to all concerned is earnestly enjoined.

  
**BENJAMIN D. PARAGAS, PhD., CESO III**  
 Director IV/Regional Director 



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