



Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY

June 13, 2022

**REGIONAL MEMORANDUM**

No. 187, s. 20

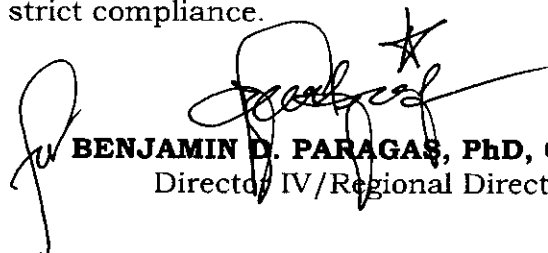
**ORIENTATION ON PROPERTY AND SUPPLY MANAGEMENT SYSTEM FOR  
 DEPED REGION 2**

To: **All Schools Division Superintendents**  
**Regional and Division Accountants**  
**Regional and Division Supply Officers**  
**Information Technology Officers I**  
**All Other Concerned**

1. In relation to **OUA Memo 00-0322-0205** on the orientation on property and supply management system, this office informs that the activity will be hosted by the Division of Cagayan (*exact venue TBA*) with the following schedule:

Day 0	July 3, 2022 (PM)	Arrival, registration, and check-in of participants
Day 1	July 4, 2022	Orientation Proper
Day 2	July 5, 2022	
Day 3	July 6, 2022 (AM)	Home Sweet Home

2. Expected participants for this activity are the Regional ICT Unit Personnel, Division ITOs, Regional and Division Supply Officers, Regional and Division Accountants, and Regional Asset Management Section Personnel.
3. In addition, personnel from the Central Office - ICT Services and Asset Management Division, and Schools Division Office of Cagayan will be Resource Persons and Speakers.
4. Travelling and incidental expenses shall be charged against RO/SDO local funds or any source of funds subject to the usual accounting rules and regulations.
5. For information, guidance, and strict compliance.

  
**BENJAMIN D. PARAGAS, PhD, CESO V**  
 Director IV/Regional Director

Encl: None

Reference: OUA Memo 00-0322-0205

To be indicated in the Perpetual Index  
 under the following subjects:  
**INFORMATION TECHNOLOGY ORIENTATION**  
 ORD/ICTU/neq



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