



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

January 4, 2022

REGIONAL MEMORANDUM

No. 008 s. 2022

REGIONAL SCHOOL-BASED MANAGEMENT (SBM) PROGRESS MONITORING

To: SCHOOLS DIVISION SUPERINTENDENTS
All Others Concerned

1. Relative to the mandate of DepEd Order No. 83, s. 2012 titled Implementing Guidelines on the Revised School-Based Management (SBM) Framework, Assessment, Process and Tool (APAT) which further aims to strengthen the SBM practices of our schools to improve school performance and stakeholders' engagement, this Office through the Field Technical Assistance Division (FTAD) shall conduct a Regional School-Based Management (SBM) Progress Monitoring from January to May 2022.
2. This activity aims to:
 - 2.1 determine the status of SBM implementation; and
 - 2.2 gather relevant data; and concerns, issues, gaps, and problems of schools and SDOs on School-Based Management.
3. Listed below are the schedules of each division for the progress monitoring:

SDOs	Date
BATANES	
	May 16-20, 2022
CAGAYAN	
CD 1	January 11-14, 2022
CD 2	January 17-21, 2022
CD 3	January 25-28, 2022
CAUAYAN CITY	
	February 1-4, 2022 February 8-11, 2022
ILAGAN CITY	
	February 15-18, 2022 February 22-25, 2022
ISABELA	
	March 1-4, 2022 March 8-11, 2022



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NUEVA VIZCAYA	
	March 15-18, 2022
	April 5-8, 2022
QUIRINO	
	March 22-25, 2022
	April 19-22, 2022
SANTIAGO CITY	
	March 28-31, 2022
	April 26-29, 2022
TUGUEGARAO CITY	
	May 3-6, 2022

4. Division Field Technical Assistance Teams (DFTATs)/Monitoring Teams and District Supervisors are requested to join the Regional Field Technical Assistance Teams (RFTATs) during the Progress Monitoring.
5. Attached is the Monitoring Guidelines for guidance and reference of the RFTATs/Monitoring Teams to ensure quality and systematic flow of the monitoring activities:
6. Traveling expenses and other incidental expenses of the RFTATs/Monitoring Teams shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance with this Memorandum is desired.


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 Director IV/Regional Director 

FTAD/zpa/mas



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SBM PROGRESS MONITORING GUIDELINES

1. The members of the Regional Field Technical Assistance Teams (RFTATs)/Monitoring Teams shall each be assigned to conduct SBM Progress Monitoring to schools objectively identified by Schools Division Offices (SDOs). Likewise, the members of the Division Field Technical Assistance Teams (DFTATs) may join the RFTATs during the said activity.
2. A courtesy call to the Schools Division Superintendents (SDSs) by the RFTATs shall be done before the actual monitoring of schools. They may request for the list of schools to be monitored, preferably those schools which were not yet validated by the SDOs but had already conducted a School-Initiated Self-Assessment with School Improvement Plans (SIPs) and documented SBM practices.
3. If the situation so warrants, the region and division monitoring teams shall conduct a debriefing or exit conference with the SDSs and/or ASDSs, and all concerned personnel after the progress monitoring. Subsequently, they will be furnished with the summary of findings, observations, issues, and concerns for possible solutions, recommendations, and agreements or alternative strategies to address the identified gaps.
4. The members of the RFTATs/Monitoring Teams shall submit their comprehensive monitoring reports with recommendations to the Chief Education Supervisor of the Field Technical Assistance Division (FTAD) for Technical Assistance (TA) intervention.

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