



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

11222/053

REGIONAL MEMORANDUM

QMO-2021-019

To: Schools Division Superintendents
*Batanes, Cagayan, Isabela, Cauayan City,
Santiago City, and Tuguegarao City*
Chiefs and Heads of Functional Divisions, Sections, and Units
All others concerned

From: **BENJAMIN D. PARAGAS PhD, CESO V**
Director IV / Regional Director

Date: November 22, 2021

Subject: **MONITORING AND EVALUATION (M&E) OF QUALITY MANAGEMENT SYSTEM (QMS) DOCUMENTED INFORMATION**

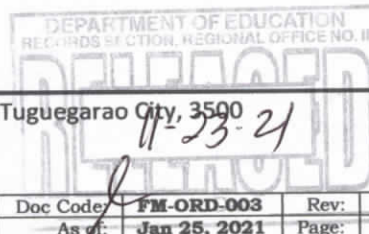
1. To ensure compliance on proper control of documents and records as mandated by the ISO 9001:2015 Standards, this Office through the Quality Management Office shall conduct a series of monitoring and evaluation activities to the six (6) system-certified SDOs and RO Functional Divisions.
2. The M&E is part of the controlled process of the Knowledge Management Team for the sustainable implementation of the controlled processes in the QMS while waiting for the National Quality Management System Certification.
3. The schedule of the visit is as follows:

SDO Cauayan City	-	November 25, 2021
SDO Isabela	-	November 26, 2021
SDO Cagayan	-	December 2, 2021
SDO Tuguegarao City	-	December 3, 2021
SDO Santiago City	-	December 8, 2021
SDO Batanes (Virtual)	-	December 14, 2021
RO-FDs	-	December 16-17, 2021
4. Expenses to be incurred in the conduct of the activity shall be charged against local funds subject to the usual auditing rules and regulations.
5. Immediate dissemination of this Memorandum to all concerned is desired for information and guidance.

QAD/lpl/jts



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As of:	Jan 25, 2021	Page:	1

