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Republic of the Philippines
Department of Education
Region II - Cagayan Valley

OFFICE ORDER
No. 319 s, 2021

TO: **ESTER T. GRAMAJE**
Education Program Supervisor

FROM: 
OCTAVIO V. CABASAG, PhD.
Chief Education Supervisor, CLMD

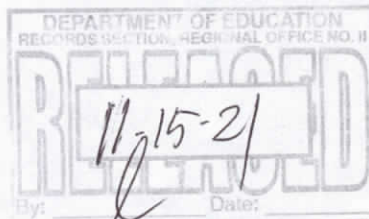
Date: November 15, 2021

Subject: **DESIGNATION AS OFFICER IN- CHARGE OF THE CURRICULUM AND LEARNING MANAGEMENT DIVISION**

1. You are hereby designated as Officer In-Charge of the Office of the Curriculum and Learning Management Division on November 15, 2021 while the CLMD Chief is on Official Travel.
2. As the OIC of the office, you are authorized to represent the Chief in all official transactions requiring his presence and to sign official communications limited to those that are routinary in nature. Highly confidential communications or those involving decision making shall be set aside for action by the Chief Education Supervisor when he returns.
3. Further, please apprise the Office of the Chief of the CLMD of what transpired during your designation as Officer In-Charge of the CLMD office by submitting a report.
4. For your information, guidance and strict compliance.


BENJAMIN D. PARAGAS, PhD, CESO V
Regional Director

clmd/ovc/cbc



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