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Republic of the Philippines
Department of Education
Region II – Cagayan Valley

April 27, 2021

REGIONAL MEMORANDUM

No. 084, s. 2021

MIDYEAR PERFORMANCE REVIEW AND AJUSTMENT

To : Schools Division Superintendents
Chiefs of Functional Divisions in the Regional Office
All Others Concerned

1. The Office of the Regional Director in coordination with the Policy, Planning and Research Division (PPRD) and Quality Assurance Division (QAD) is set to conduct the **Midyear Performance Review and Adjustment** on **July 14-15, 2021**.
2. The activity aims to provide information re status on the implementation of the Programs, Activities and Projects (PAPs), adjust approaches and strategies that will ensure proper allocation and equitable distribution, effective and optimal use of education resources to improve organizational performance.
3. Participants to this activity are the following:

Participants
Regional Office
Regional Director
Assistant Regional Director
Functional Division Chiefs
Regional QMR
PPRD and QAD Personnel
SDOs
Schools Division Superintendents
Assistant Schools Division Superintendents
Curriculum Implementation Division Chiefs
School Governance and Operation Division Chiefs
SDO QMR

4. Further, prior to the actual conduct of the activity, an **Interfacing/Pre-Planning** shall be conducted by the *Members of the Regional Performance Management Team (RPMT)* headed by the Assistant Regional Director and RPMT Chairman Jessie L. Amin, EdD., CESO V, Director III; *Quality Assurance Division and Policy, Planning Research Division Personnel; Schools Division Superintendent Orlando E. Manuel, PASS President, RO and SDO QMR; Representative from SDOs; and RO Program Owners* on **May 25, 2021, 9:00**



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o'clock in the morning via google meet with the link: meet.google.com/bbf-scuc-prm. This is to discuss probable issues and concerns, finalize report for submission and presentation, and other related matters to facilitate the smooth conduct of the Midyear Performance Review.

5. RO Functional Division Chiefs and Schools Division Superintendents are requested to submit Physical and Financial Accomplishment Report covering the period of January-June 2021 (1st Semester) following the customized standard template as stipulated in the Regional Memorandum No. 060, s. 2021 dated March 25, 2021 not later than **July 2, 2021**.
6. Attached to this Memorandum is the Program Matrix for guidance and reference.
7. Immediate dissemination of this Memorandum to all concerned for information, appropriate action and compliance is earnestly enjoined.



BENJAMIN D. PARAGAS, PhD. CESO V
Director IV/ Regional Director



ORD/jla/sid



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MIDYEAR PERFORMANCE REVIEW AND ADJUSTMENT MATRIX
July 14-15, 2021

Time	Activity	In-Charge
Day 1 (July 14, 2021)		
8:00 – 8:30 am	Registration/Opening Program	QAD
8:31 – 9:00 am	Mechanics of Presentation	QAD/Dr. Laila A. Taguinod
9:01 – 9:15 am	Presentation of BUR of RO & SDOs	CAO Felipe L. Marallag
9:16 – 9:45 am	Presentation of RO Proper Reports	Mr. Ronnie P. Guiloy
9:46 – 10:00 am	Presentation on Personnel Matters	Jocelyn De Polonia
10:01-10:15 am	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
10:31-10:40 am	Presentation of the 1st Semester consolidated reports	SDO Batanes
10:41-11:50 am	Report of Findings based from Documentary Evaluation	Mr. Nicholai A. Tumbali
10:51-12:00 am	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
12:01 – 1:00 nn	Lunch Break	
1:00-1:10:00 pm	Presentation of the 1st Semester consolidated reports	SDO Cagayan
1:11 – 1:20 pm	Report of Findings based from Documentary Evaluation	Mr. Joy T. Soriano
1:21 – 1:30 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
1:31 – 1:40 pm	Presentation of the 1st Semester consolidated reports	SDO Cauayan City
1:41 – 1:50 pm	Report of Findings based from Documentary Evaluation	Mr. Candido P. Corpuz
1:51 – 2:00 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
2:01 – 2:10 pm	Presentation of the 1st Semester consolidated reports	SDO Isabela
2:11 – 2:20 pm	Report of Findings based from Documentary Evaluation	Mr. Joey Apolinario
2:21 – 2:30 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
2:31 – 2:40 pm	Presentation of the 1st Semester consolidated reports	SDO City of Ilagan
2:41 – 2:50 pm	Report of Findings based from Documentary Evaluation	Ms. Evelyn Belen
2:51 – 3:00 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
3:01 – 3:10 pm	Presentation of the 1st Semester consolidated reports	SDO Nueva Vizcaya
3:11 – 3:20 pm	Report of Findings based from Documentary Evaluation	Mr. Ronnie P. Guiloy
3:21 – 3:30 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs

Time	Activity	In-Charge
3:31 - 3:40 pm	Presentation of the 1st Semester consolidated reports	SDO Quirino
3:41 - 3:50 pm	Report of Findings based from Documentary Evaluation	Ms. Maria Digna Turingan
3:51-4:00 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
4:01-4:10 pm	Presentation of the 1st Semester consolidated reports	SDO Santiago City
4:11-4:20 pm	Report of Findings based from Documentary Evaluation	Maria Vanessa Muñoz
4:21-4:30 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
4:31-4:40 pm	Presentation of the 1st Semester consolidated reports	SDO Tuguegarao City
4:41 - 4:50 pm	Report of Findings based from Documentary Evaluation	Mr. Roman G. Pagaduan
4:51 - 5:00 pm	Feedback from the Top Mngt, SDSs & FD Chiefs	Top Mngt/SDSs/FD Chiefs
5:01-5:30 pm	RMEA-PIR Takeaways/ Ways Forward	QAD/Laila Taguinod PPRD/Francis Deo Ventura
DAY 2		
8:00 - 8:30 am	Preliminaries	PPRD
8:30-5:00 PM	Management Review cum Management Committee Meeting	Top Mngt/SDSs/FD Chiefs/QMR/MANCOM Members

Note: Schedule may slightly vary during the conduct of the activity depending on the duration of the presentation and giving of feedback.

