



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY

031721017

**REGIONAL MEMORANDUM**  
QMO-2021-007

To: Assistant Regional Director  
Chief, Human Resource Development Division  
Schools Division Superintendents  
*Batanes, Cagayan, Cauayan City, Isabela*  
*Nueva Vizcaya, Santiago City, Tuguegarao City*  
All others concerned

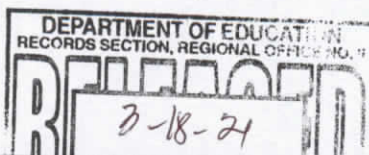
From: **BENJAMIN D. PARAGAS, PhD, CESO V**  
Director IV  
Regional Director *ds*

Date: March 17, 2021

Subject: **ORIENTATION ON THE REVISED RISK MANAGEMENT GUIDELINES AND  
CREATION OF A RISK MANAGEMENT TEAM IN THE SCHOOLS DIVISION  
OFFICES**

1. A virtual orientation for the Risk Management Team (RMT) of the Schools Division Offices (SDOs) is set on *Tuesday, March 23, 2019 @8:45AM* via Google Meet using the code: **nre-ogya-xmq**.
2. The orientation shall provide the participants the latest revisions on the Procedure, Guidelines, and Forms they shall use in conducting Risk Monitoring & Review.
3. Participants in this activity are the SDOs' *Lead and Members* of the RMT and the Lead Internal Quality Auditors.
4. SDOs who still do not have RMT are requested to establish a team (minimum of 3 members) evidenced by a Division Order/Memorandum. Recommended members of the RMT are as follows:
  - a. OSDS staff
  - b. Chiefs/Heads of divisions, sections, units
  - c. Planning & Research Section staff
  - d. Designated Information Officer
5. The Regional Training & Advocacy Team shall run the preliminaries for the activity.
6. For information guidance and compliance.

QMO/cmm



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