




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

102820003

MEMORANDUM

To: Assistant Regional Director
Schools Division Superintendents
*Batanes, Cagayan, Cauayan City, Isabela,
Santiago City, Tuguegarao City*
Regional Functional Division Chiefs
Process Owners
Heads of QMS Committees
All Others Concerned

From:  **ESTELA L. CARIÑO, EdD, CESO IV**
Director IV/Regional Director

Date: October 27, 2020

Subject: **VIRTUAL MANAGEMENT REVIEW**

1. The Regional Office shall conduct its 3rd Management Review on November 6, 2020 at 9:00 AM via Google link: <https://meet.google.com/zer-rjbe-dmq>.
2. The agenda of the MR are as follows:
 - a. Updates on the Agreements from the 2nd MR
 - b. A&E on Customer satisfaction
 - c. Internal Quality Audit findings
 - d. A&E on Performance of External Providers
 - e. Risk Assessment Results
3. Participants in this endeavor are the Regional Top Management, SDO Top Management/Deputy QMRs, Process Owners, DCC, Lead Auditors, QMR, and Heads of the QMS Committees.
4. All identified participants must be ready with their **reports** which contain the agenda stated in item #2.
5. Expenses will be charged against local funds subject to the usual auditing rules and regulations.
6. Immediate dissemination of this Memorandum to all concerned is desired.

QAD/CRNM/jtsrgpj



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