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Republic of the Philippines
Department of Education
Region II - Cagayan Valley

MEMORANDUM

To : Schools Division Superintendents
Assistant Schools Division Superintendents
CID Chiefs
EsP Supervisors
Public Schools District Supervisors
School Heads, Teachers
All Others Concerned

From :  **ESTELA L. CARIÑO, EdD., CESO IV**
Director IV/Regional Director 

Date : October 14, 2020

Subject: **EXCERPTS OF AGREEMENTS AND TIMELINES DURING THE VIRTUAL ORIENTATION OF THE RD-ELC KEY STAGE 3 DEVELOPMENT TEAM WRITERS**

1. In view of the recently conducted Virtual Orientation of the RD-ELC Key Stage 3 Writers held on October 13, 2020, this Office reiterates the agreement and timelines in the preparation and submission of the said module. Copy of the agreement is hereto attached for your reference.
2. Recorded file during the meeting is available through the link <https://meet.google.com/gua-dpkf-trj>
3. For information and wide dissemination of all concerned is desired.

DEPED REGIONAL OFFICE 02
RELEASED
DATE: 10-15-2020
BY: _____
RECORDS SECTION

clmd/ ovc/ rop/ mdm



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph



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**Excerpts of the Virtual Orientation of the RD-ELC Key Stage 3
Development Team Writers**

1. Module writer per topic shall be as follows:

Month	Topics/Values	Writers
January	Pagkamatatag/Resiliency	Herminia Alicia N. Gecha-Batanes
February	Pagmamahal/Love	Ma. Bernadine Ramirez-Cagayan
March	Pag-asa/Hope	Leovie P. Nucom-Cauayan City
April	Pagpapatawad/Forgiveness	Angelie C. Llamelo-Ilagan City
May	Pagkakawangawa/Charity	Mary Joy F. Navarro-Ilagan City
June	Pagpapahalaga sa Sarili/ Self-esteem	Lovely Vicarme-Isabela
July	Kalinisan/Cleanliness	Elve V. Banaga-N.Vizcaya
August	Pagkakaisa/Unity	Maricon M. Sevilla-Quirino
September	Pagmamalasakit/Emphaty	Melba L. Padilla-Santiago City
October	Pagkamagalang/Respect	Margot S. Ferrer-Tuguegarao City
November	Pagkamatapat/Respect	Elycen Caranguian-Tuguegarao City
Decemeber	Pagkamasunurin/Obedience	Aileen Amandy-Tuguegarao City
	Layout Artist&Illustrator	Gilson F. Mercado-Quirino

2. Template to be used in writing the RD-ELC Key Stage 3 is as follows:

SUBJECT TITLE (Uppercase and Bold)

Layunin

Paksa/Pagpapahalaga

Mga Kagamitan

Empowerment: Integrasyon sa lahat ng asignatura

Nakalaang Oras: Isang Linggong Aralin (2 oras at 30 minuto)

Panimula (30 minuto)

Alamin Natin (30 minuto)

I. Paghawan ng Sagabal

II. Pagganyak

III. Pagpapalalim

Isagawa Natin (30 minuto) Deepening or enrichment activity. (Individual or group)

Isapuso Natin (30 minuto) An activity that will let the learners reflect from the lessons discussed.

Isabuhay Natin (30 minuto) This should focus on valuing activity.

Subukin Natin (30 minuto) Summative Test (Minimum of 5 items maximum of 15 items)

3. Typography of the text is as follows:

Entry	Font Style	Font Size
Contents and subtitles	Times New Roman	12
Module Title	Times New Roman	14



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4. In writing in-text citation and references, the writers should use the Chicago Manual of Style (CMOS).
5. To avoid plagiarism, the writers should acknowledge the source of information even if the writer rephrased the statement from a certain author.
6. Writers may use images from the internet if it is under *Creative Commons Licenses* because these are free to use.
7. Relative to illustration and drawing images, the writers should contact Mr. Gilson F. Mercado, layout artist and illustrator.
8. Submission of the output of the writers is due on October 27, 2020.
9. The RLRQAT for EsP Key Stage 3 will quality assure the output of the writers.
10. The EsP supervisors in SDOs should extend their technical assistance to the writers in their division by checking their outputs.



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