




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

08172025

MEMORANDUM

To : Schools Division Superintendents
Functional Division Chiefs
Unit Heads

From :  **ESTELA L. CARIÑO, EdD., CESO IV**
Director IV/Regional Director

Date : August 17, 2020

Subject: **Submission of Adjusted Work and Financial Plan**

1. In compliance to the memorandum issued by the Office of the Undersecretary for Planning, Human Resource and Organizational Development dated August 12, 2020 on the **Instructions on FY 2020 Plan Adjustment**, this office, through the Policy, Planning and Research Division directs all offices to review the feasibility of existing plans and recalibrate the Work and Financial Plan (WFP) for submission on or before August 20, 2020.
2. All offices are advised also to utilize the utilities required by the Program Management Information System (PMIS).
3. It is understood that submission shall be in soft and hard copies.
4. Please send soft copies to pprd.region2@deped.gov.ph.
5. Immediate dissemination of this memorandum to all concerned is earnestly enjoined.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph



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