



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

072420001

July 24, 2020

REGIONAL MEMORANDUM

No. 061, s. 2020

SYSTEMS DEMO OF REGIONAL ICT UNIT PROJECTS

To: School Division Superintendents
Information Technology Officers
All others concerned

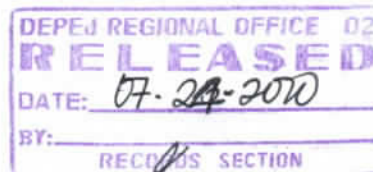
1. The Office of the Regional Director, through the Information and Communications Technology (ICT) Unit, shall conduct a Systems Demo on *Monday, July 27, 2020 at 9:30 AM* via Google Meet using the code **mgq-dbxr-oai**.
2. Two information systems shall be presented which are as follows:
 - a. Document Operations and Control System (DOCS)
 - Automated Document Tracking System
 - b. Electronic Listing of Guests based on Orderly Queuing (ELOGBOOQ)
 - Automated Visitors Logbook and Customer Satisfaction Survey
3. The following officials are invited to join the activity:
 - a. Schools Division Superintendent
 - b. Assistant Schools Division Superintendent
 - c. Information Technology Officers
 - d. Administrative Officer IV – Records (or Records In-charge)
 - e. Personnel in charge of Analysis & Evaluation of Customer Satisfaction
4. For information and guidance.


ESTELA L. CARIÑO, EdD, CESO IV
Director IV/Regional Director 

Encl.: None

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:
INFORMATION TECHNOLOGY
PROJECTS



ORD/ICT/cmm



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