



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY

070320123

MEMORANDUM

To: Assistant Regional Director
Schools Division Superintendents
RO Functional Division Chiefs



From: **ESTELA LEON-CARIÑO, EdD, CESO IV**
Director IV/Regional Director

Date: July 3, 2020

Subject: **CONDUCT OF THE SECOND QUARTER RMEA-PIR, FY 2020**

1. This Office, through the Quality Assurance Division (QAD) and the Policy, Planning and Research Division (PPRD), hereby informs the Schools Division Offices and Regional Office Functional Divisions that the Second Quarter Regional Monitoring, Evaluation and Adjustment cum Project Implementation Review (RMEA-PIR) will be conducted on **July 14-15, 2020** at the NEAP-R2 Conference Hall, Carig Sur, Tuguegarao City.
2. The RMEA-PIR aims to:
 - provide information for regional management and technical/functional divisions on the implementation and achievement of regional programs, adjust approaches and strategies that will ensure proper allocation and equitable distribution, easy access, effective and optimal use of education resources to improve organizational performance; and
 - promote the participation of the various functional divisions as well as administrative units of the region in all the M & E processes with the end-point of obtaining information for the regional management to make decisions on adjusting its work plans and strategies.
3. Pre-RMEA activities in the Functional Division of the Region and Schools Division Offices shall have been conducted prior to the scheduled RMEA-PIR. The following RMEA-PIR Templates shall be submitted to the QAD email address (qad.depedro2@gmail.com) **on or before July 8, 2020** together with the **Work and Financial Plan (WFP) and the Learning Continuity Plan (LCP)** for review and evaluation (hard copy to follow):
 - a. Template 1 – Physical and Financial Accomplishment Report;
 - b. Template 2 – Unaccomplished Output Report;
 - c. Template 3 – Value-Added Outputs Report;
 - d. Template 4 – CIGPs and Proposed Resolutions;
 - e. Template 5 – Summary Form; and
 - f. Programs, Activities, Projects (PAPs) Monitoring Tool (attached).



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph



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4. There will be no more presentation from RO and SDOs in terms of reporting the accomplishments but the presentation shall be done by the document evaluators from the QAD based from their findings. Therefore, SDOs will no longer prepare and submit Powerpoint Presentation to the region. Attached is the RMEA-PIR Matrix for your reference.
5. The participants in this engagement are the Regional Office (RO) Top Management, Functional Division Chiefs, Schools Division Superintendents or Assistant Schools Division Superintendents, Curriculum Implementation Division Chiefs, School Governance and Operation Division Chiefs, QAD and PPRD Personnel. DepEd R02 ensures to take into account precautionary measures and health protocols to prevent the possible transmission of the COVID-19 virus during the conduct of the Face-to-Face activity as mandated by IATF and DOH.
6. Immediate dissemination of this Memorandum to all concerned for their information, appropriate action and strict compliance is earnestly enjoined.

QAD/lpl/jts/rpg



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PROGRAMS, ACTIVITIES, PROJECTS (PAPs) MONITORING TOOL

SDO/FD: _____

Programs/Activities/Projects	Fund (Php)	Source of Fund	Planned/Conducted Activities along the PAP	Linked to...? (K.I.T.E.) <i>K</i> to 12 curr. Revision/update <i>L</i> - improvement of learning environment <i>I</i> - teachers' upskilling/reskilling <i>E</i> - ngagement of stakeholders (5)	Timeframe	Target (for Col 4)		Accomplishments		Variance		Remarks
						Physical	Financial	Physical	Financial	Physical	Financial	
(1)	(2)	(3)	(4)		(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

Monitored by: _____

Name & Position _____

Attested: _____

Name & Position _____

List of Major PAPs:

- 1. BEFF
- 2. Bldg Partnership Prog
- 3. Computerization Prog
- 4. Campus Journalism
- 5. ELLN
- 6. Flexible Learning Options
- 7. HRD
- 8. IPED

- 9. Learner Support Prog
- 10. Madrasah Educ
- 11. MG
- 12. PMIS

- 13. Policy & Research
- 14. SBFP
- 15. Textbooks & Other IMs
- 16. School MOOE

- 17. ERF/MT/Reclass
- 18. Physical Fitness & School Sports
- 19. Child Protection Prog

Note: May also include other Major PAPs not included in the list.

Attachment B:



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2nd QUARTER RMEA-PIR MATRIX
 July 14-15, 2020

Time	Activity	In-Charge
Day 1		
8:00 - 8:30 am	Registration	QAD/PPRD
8:31 - 9:00 am	Opening Program	QAD
9:01 - 10:00 am	Presentation of Findings – RO	Mr. Ronnie P. Guiloy
10:01 - 11:00 am	Feedback/Reaction from Concerned FD and from Top Management	Top Mngt/FD Chiefs
11:01 - 11:30	Presentation of Findings – SDO Batanes	Mr. Joy T. Soriano
11:31 - 12:00 nn	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
12:01 - 1:00 pm	Lunch Break	
1:01 - 1:30 pm	Presentation of Findings – SDO Tuguegarao City	Mr. Roman G. Pagaduan
1:31 - 2:00 pm	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
2:01 - 2:30 pm	Presentation of Findings – SDO Isabela	Mr. Joey Apolinario
2:31 - 3:00 pm	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
3:01 - 3:30 pm	Presentation of Findings – SDO Cauayan	Mr. Candido P. Corpuz
3:31 - 4:00 pm	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
4:01 - 4:30 pm	Presentation of Findings – SDO Cagayan	Mr. Joy T. Soriano
4:31 - 5:00 pm	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
Day 2		
8:00 - 8:30 am	Presentation of Findings – SDO Nueva Vizcaya	Mr. Ronnie P. Guiloy
8:31 - 9:00 am	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
9:01 - 9:30 am	Presentation of Findings – SDO Santiago	Mr. Candido P. Corpuz
9:31 - 10:00 am	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
10:01 - 10:30 am	Presentation of Findings – SDO Quirino	Mr. Roman G. Pagaduan
10:31 - 11:00 am	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS

11:01 – 11:30 am	Presentation of Findings – SDO Ilagan City	Mr. Joey Apolinario
11:31 – 12:00 nn	Feedback/Reaction from Concerned SDO and from Top Management	Top Mngt/SDS
12:01 – 1:00 pm	Lunch Break	
1:01 – 4:30 pm	Plan for Adjustment	PPRD
4:31 – 5:00 pm	Closing Program	PPRD

Note: Schedule may slightly vary during the conduct of the activity depending on the duration of the presentation and giving of feedback/reaction.