



Republic of the Philippines  
**Department of Education**  
 REGION II - CAGAYAN VALLEY

**MEMORANDUM**

To: **Schools Division Superintendents  
 Chiefs of Functional Divisions  
 All Others Concerned**

From: **ESTELA L. CARINO, EdD, CESO IV**  
 Director IV/Regional Director

Date: May 26, 2020

Subject: **DPED RO2 FOCAL PARTNERS/GUARDIANS OF SCHOOLS DIVISION  
 OFFICES**

In support to the existing Regional Field Technical Assistance Teams (RFTATs) as the implementing group in the provision of Technical Assistance to Schools Division Offices, the Functional Division Chiefs of DepEd Regional Office shall also serve as Focal Partners/Guardians of the SDOs, to wit:

SDO	Focal Partner/Guardian/s
Batanes	Ester T. Gramaje and Myline D. Luquing
Cagayan	Leoncio P. Lumaban, Rogie A. Sion and Jocelyn C. Depolonia
Cauayan City	Atty. Jose Mario M. Macarilay
City of Ilagan	Jerry B. Sario
Isabela	Zenaida P. Alejo and Rosselle Q. Acedo
Nueva Vizcaya	Joselito L. Narag
Quirino	Felipe L. Marallag
Santiago City	Francis Deo T. Ventura
Tuguegarao City	Octavio V. Cabasag

The Focal Partners/Guardians shall:

- serve as link of SDOs on Technical Assistance Concerns.
- remind SDOs with their ageing funds regularly and reports to be submitted promptly.
- communicate to SDOs trainings to be attended via online or face-to-face where memoranda are sent very close to the date of participation.
- inform SDOs of the presence of supplies to be withdrawn from the Asset Management Office.
- assist SDOs on reclassification concerns.
- provide support on other situations or conditions where assistance can be extended.

For immediate information and guidance.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500  
 Telephone Nos.: (078) 304-3855; (078) 396-9728  
 Email Address: [region2@deped.gov.ph](mailto:region2@deped.gov.ph)  
 Website: [region2.deped.gov.ph](http://region2.deped.gov.ph)



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