



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

MEMORANDUM

To: Regional Field Technical Assistance Teams (RFTATs)
Chiefs, Functional Divisions
This Region

From: **ESTELA L. CARIÑO, EdD, CESO IV**
Director IV/Regional Director

Date: March 2, 2020

Subject: **REGIONAL FIELD TECHNICAL ASSISTANCE TEAMS
(RFTATs) CONSULTATIVE MEETING**

1. To sustain the Regional Field Technical Assistance Teams (RFTATs) Mechanisms and Processes, this Office through the Field Technical Assistance Division (FTAD) shall conduct a Regional Field Technical Assistance Teams (RFTATs) Consultative Meeting on March 12, 2020, 8:00 a.m. to 5:00 p.m. at the FTAD Office, DepEd - Regional Office No. 2, Carig Sur, Tuguegarao City.
2. This activity aims to formulate policies and guidelines in recognizing best practices in Technical Assistance (TA) Provision.
3. Participants to this planning conference are listed below:

Functional Division	Name	Position
FTAD	Zenaida P. Alejo	Chief-EPS
	Marivic A. Somejo	EPS
	Dennis John M. Espinoza	EPS
	Ronaldo C. Belen	ADAS I
QAD	Leoncio P. Lumaban Jr.	Chief-EPS
CLMD	Octavio V. Cabasag	Chief-EPS
PPRD	Francis Deogracias T. Ventura Jr.	Chief-EPS
ESSD	Joselito L. Narag	Chief-EPS
HRDD	Jerry B. Sario Jr.	Chief-EPS
AD	Atty. Jose Mario M. Macarilay	Chief-AO
BFD	Felipe L. Marallag	Chief-AO

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 BY: [Signature]



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 304-3855; (078) 396-9728
 Email Address: region2@deped.gov.ph
 Website: region2.deped.gov.ph



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4. Lunch and snacks to be served shall be charged to Regional MOOE, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

FTAD: zpa/mas



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