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Republic of the Philippines  
Department of Education  
REGION II – CAGAYAN VALLEY

March 2, 2020

**REGIONAL MEMORANDUM**

No. 034, s. 2020

**PRE-RETIREMENT INNOVATIONS AND OPTIONS FOR RESULTS (PRIOR)  
WAVE 3**

To: **Schools Division Superintendents  
Chiefs, Functional Division**

1. This Office through the Human Resource Development Division (HRDD) announces the conduct of **Pre-Retirement Innovations and Options for Results (PRIOR)** Wave 3 for all teaching and non-teaching employees of DepEd RO2, who are intending to retire, on April 15- 17, 2020 at 3rd Floor NEAP R02, Carig Sur, Tuguegarao City.
2. The program is intended to orient potential retirees about retirement concerns such as:
  - A. Documents to be submitted
  - B. Benefits
  - C. GSIS Retirement Packages
  - D. Computation of terminal leave benefits and other related concerns
  - E. Financial Literacy
  - F. Health Tips and Health-Related Matters for Seniors
  - G. Others
3. Below is the table indicating the number of participants per Schools Division Office.

	<b>Schools Division Office</b>	<b>Number of Participants</b>
1	Batanes	2
2	Cagayan	10
3	Cauayan City	3
4	City of Ilagan	3
5	Isabela	12
6	Nueva Vizcaya	7



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500  
Telephone Nos.: (078) 304-3855; (078) 396-9728  
Email Address: [region2@deped.gov.ph](mailto:region2@deped.gov.ph)  
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7	Quirino	7
8	Santiago City	3
9	Tuguegarao City	3
10	RO	3
	TOTAL	53

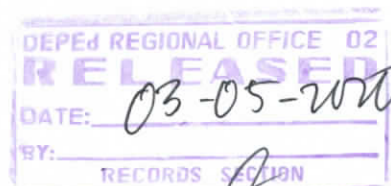
4. Division HRDSs are expected to submit list of participants on or before March 20, 2020 indicating among others their **Name, Date of Original Appointment, Birthday, Mobile Number and Office/School.**
5. Board and Lodging of participants, trainers and program management team and honorarium for invited speakers shall be charged against HRTD fund while travel and other incidental expenses of the participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
6. For more inquiries, please contact HRDD at 078-396-2286 or email at [hrdd.region2@deped.gov.ph](mailto:hrdd.region2@deped.gov.ph).
7. Compliance to this Memorandum is desired.

  
**ESTELA L. CARIÑO, EdD, CESO IV**  
 Director IV/ Regional Director

Reference: none

To be indicated in the Perpetual Index  
Under the following subjects:

EMPLOYEES  
 PROGRAMS  
 RETIREMENT  
 TEACHERS  
 TRAINING



HRDD/JBS/ltu



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