



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY

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**MEMORANDUM**

To : **Schools Division Superintendents**  
All Others Concerned

From : **ESTELA L. CARIÑO, EdD., CESO IV**  
Director IV/Regional Director

Date : March 5, 2020

Subject: **ONLINE SUBMISSION OF REPORTS**

1. To facilitate advance processing and checking of documents, this Office hereby announces the implementation of the online submission of Basic Education Inputs, Key Performance Indicators (KPIs), strategic plans, Basic Education Research Fund, Non Basic Education Research Fun and other operational plans.
2. Reports such as those mentioned above are expected to be submitted online.
3. The status of the submitted reports can be viewed via google sheet which will be shared through [pprd.region2@deped.gov.ph](mailto:pprd.region2@deped.gov.ph).
4. Hard copies of your reports are still required and shall be submitted to this office following the usual procedure.
5. For information and strict compliance.



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Doc Code:	<b>FM-ORD-003</b>	Rev:	<b>00</b>
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