



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

Office of the Regional Director

MEMORANDUM

To: **Schools Division Superintendent**

Attention: Division LR Supervisors

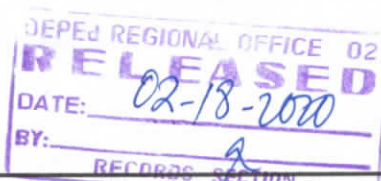
From: **ESTELA L. CARIÑO, EdD., CESO IV**
Director IV/Regional Director

Date: February 18, 2020

Subject: **REGIONAL PLANNING CONFERENCE CUM WORKSHOP OF DIVISION
LEARNING RESOURCE SUPERVISORS**

1. This Office through the Curriculum and Learning Management Division (CLMD) and Learning Resource Management Section (LRMS) will conduct a Regional Planning Conference Cum Workshop of Division Learning Resource (LR) Supervisors on March 6, 2020 @ 8:00 am at the LRMS center.
2. In this activity, the participants are expected to:
 - a. discuss planned activities of the Regional LRMS;
 - b. submit and give a feedback on their updated Learning Resource Situational Report and accomplishment report for 2019; and
 - d. review the Localized Policy Guidelines on Contextualizing Learning Resource.
3. First meal to be served for the day will be breakfast while last meal is afternoon snacks.
4. Meals and snacks shall be charged against the downloaded funds OSEC-2-19-1895 while transportation and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

CLMD/ovc/rgc



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