



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY

011020030

MEMORANDUM

To: **Schools Division Superintendents**
Chief of the RO Functional Divisions

From: **ESTELA L. CARIÑO, EdD, CESO IV**
 Director IV/Regional Director

By the Authority of the Regional Director:

RHODA T. RAZON, EdD, CESO V
 OIC-Assistant Regional Director
 Office of the Assistant Regional Director

Date:

Subject: **PRESENTATION OF THE 2019 OFFICE PERFORMANCE
 COMMITMENT AND REVIEW FORM (OPCRF) cum 2020
 STRATEGIC PERFORMANCE PLANNING**

1. As a result of the Coordination Meeting of the Performance Management Team on January 9, 2020 at the Office of the Assistant Regional Director, this office announces the schedule of the Office Performance & Commitment Review Form (OPCRF) presentation cum performance planning on January 22-23, 2019 at NEAP-R, DepEd Regional Office No.2.
2. The objective of this activity is to validate the final rating of the Regional Office Functional Division Chiefs and the Schools Division Superintendents Office Performance & Commitment Review Form (OPCRF) set targets against accomplishments verified by acceptable means of verifications (MOVs) to be presented. Likewise, performance planning for 2020 strategic direction shall be conducted.
3. Further, the Regional Performance Management Team (RPMT) sets the following presentation mechanics:
 - a. ONLY the Regional Office Functional Division Chief and the Schools Division Superintendent are allowed to present their Office Performance Commitment & Review Form (OPCRF);

DEPED REGIONAL OFFICE 02
RELEASED
 DATE: 01-14-20
 BY: [Signature]
 RECORDS SECTION

b. Presenters are requested to submit the hard copy of their 2019 OPCRf and the LIST of acceptable means of verifications (MOVs) on or before January 13, 2019 at the office of the Policy, Planning and Research Division for reproduction;



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
 Telephone Nos.: (078) 304-3855; (078) 396-9728
 Email Address: region2@deped.gov.ph
 Website: region2.deped.gov.ph



Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	1

- c. Presenters are advised to use power point presentation following the standard OPCR template;
 - d. Audio visual presentation / voice over is not allowed;
 - e. A 15- minute time is allotted for the presentation and another 15 minutes for the documents validation process and provision of technical assistance.
4. Attached are the List of PMT Members and the Matrix of Activities.
 5. For inquiries and clarification, please reach Ms. Vanesa D. Munoz at CP No. 09057548582.
 6. For information, dissemination and strict compliance.

PPRD/ftv/mvm



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Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	2

List of Regional Performance Management Team Members

Regional PMT	Name	Designation
Chair	Rhoda T. Razon, EdD, CESO V	OIC-Assistant Regional Director
Members	Orlando E. Manuel (PASS)	Schools Division Superintendent
	Francis Deo T. Ventura	Chief of the PPRD
	Atty. Jose Mario M. Macarilay	Chief of ADMIN
	Felipe L. Marallag, CPA	Chief of Finance Division
	Isagani Duruin, PhD	Education Program Supervisor
	Rogie Sion, CPA (NEU)	Supervising Administrative Officer
Observer	Ma. Belen B. Lim, CPA	Civil Service Organization Representative
Secretariat	Jocelyn De Polonia	Administrative Officer V
	Rhodora Joy Perlas	Administrative Officer IV



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As of:	July 2, 2018	Page:	3

DAY 1	TIME	ACTIVITY	FOCAL DIVISION/INCHARGE
Jan 22,2020	8:00-8:15 am	Registration	PPRD
	8:15-8:30 am	Opening Program ➤ Prayer ➤ Quality Policy	
	8:30-9:00 am	Inspirational Message & Direction Setting	ESTELA L. CARIÑO, EdD, CESO IV
	9:00-9:30 am	Presentations	QAD
	9:30-10:00 am		HRDD
	10:00-10:30 am		BREAK
	10:30-11:00 am		CLMD
	11:00-11:30 am		FINANCE
			ESSD
	11:30-12:00 am		
	12:00-1:00 noon		LUNCH BREAK
	1:00-1:30 pm		FTAD
	1:30-2:00 pm		PPRD
	2:00-2:30 pm		ADMIN
	2:30-3:00 pm		SDO Cagayan
3:00-3:30 pm	BREAK		
3:30-5:00 pm	DEBRIEFIENG		
DAY 2	TIME	ACTIVITY	FOCAL DIVISION/INCHARGE
Jan 23,2020	8:00-8:15 am	Registration	PPRD
	8:15-8:30 am	Opening Program ➤ Prayer ➤ Quality Policy	
	8:30-9:00 am	Presentations	SDO BATANES
	9:00-9:30 am		SDO NUEVA VIZCAYA
	09:30-10:30 am		BREAK
	10:30-11:00 am		SDO QUIRINO



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Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	6

	11:00-11:30 am		SDO SANTIAGO CITY
	11:30-12:00 am		SDO ISABELA
	12:00-1:00 noon		LUNCH BREAK
	1:00-1:30 pm		SDO CAUYAN CITY
	1:30-2:00 pm		SDO ILAGAN
	2:00-2:30 pm		SDO TUGUEGARAO CITY
	2:30-3:00 pm		BREAK
	3:00-5:00 pm		DEBRIEFIENG



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Doc Code:	FM-ORD-003	Rev:	00
As of:	July 2, 2018	Page:	7