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Republic of the Philippines
Department of Education
 Region II - Cagayan Valley

MEMORANDUM

To: Schools Division Superintendents
 Division Youth Formation Program Focal Persons

From: ESTELA LEON-CARIÑO, Ed.D, CESO IV
 Director IV/ Regional Director

Subject: **COORDINATION MEETING WITH DIVISION YOUTH FORMATION PROGRAM FOCAL PERSONS (DYFFPP) CUM POST EVALUATION, REVIEW AND ASSESSMENT OF YFP PROGRAM IMPLEMENTATION**

1. This Office through the Education Support Services Division (ESSD) will conduct the above -cited activity with all Division YFP Focal Persons together with their officially-designated alternates on February 4,2020 at the R-NEAP DepEd Regional Office 02 starting from 9: 00 AM sharp to 5:00 PM.
2. The meeting aims to:
 - a. revisit each division YFP implemented activities and projects;
 - b. map and capture issues and concerns thru the "Needs Assessment" form for policy /activity direction setting;
 - c. establish accurate and systematic data bank on YFP PAPs implementation;
 - d. align division calendar of activities with the regional action plans on Youth Leadership Formation activities for SY 2020 - 2021.
3. The desired and expected number of participants of the said activity are as follows:

	Division YFP Focal Person	Alternate DYFFPP	Total
Batanes	1	1	2
Cagayan	1	1	2
Cauayan City	1	1	2
City of Ilagan	1	1	2



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500

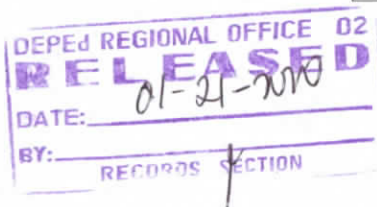
Telephone Nos.: (078) 304-3855; (078) 396-9728

Email Address: region2@deped.gov.ph

Website: region2.deped.com.ph



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Isabela	1	1	2
Nueva Vizcaya	1	1	2
Quirino	1	1	2
Santiago City	1	1	2
Tuguegarao City	1	1	2
ESSD Staff	3		3
	Total		21

4. Each DYFFFP is allotted a 10-minute PowerPoint Presentation briefly covering salient YFP implemented projects/activities plus 2020 YFP Plans. SDOs with downloaded regional Sub-ARO accommodated activities are advised to fill-up attached template.
5. Travel and other allowable expenses of the participants shall be charged against Local MOOE subject to its availability and usual accounting and auditing policies, rules and regulations.
6. For information, guidance and compliance.

ESSD/jln/fcn



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STATUS OF SUB-ARO FUND UTILIZATION
Youth Leadership Formation Program

Sub-ARO No.	Date Received	Allotment	Purpose	Activity Conducted	Target Date	Actual Obligated Amount	Balance	Remarks

Prepared by:

Division YFP Focal Person

Noted by:

(SGOD Chief/ASDS/SDS)