



MEMORANDUM

To: **Schools Division/City Superintendents**
All Others Concerned

From: **ESTELA L. CARIÑO, EdD., CESO IV**
 Director IV/Regional Director

For the Regional Director

RHODA T. RAZON *ft*
 Schools Division Superintendent
 Officer – In- Charge
 Office of the Assistant Regional Director

Date: October 9, 2019

Subject: **Division Training on Program Management Information System (PMIS) Basic Inputs Module and Other System Enhancement and Monitoring of System Installation**

DepEd Regional Office No. 02, through the Policy, Planning and Research Division will conduct a Division Training on Program Management Information System (PMIS) Basic Inputs Module and Other System Enhancement and Monitoring of System Installation per cluster to wit:

- Cluster I - Batanes, Cagayan, Cauayan City – October 28-30, 2019
- Cluster II – City of Ilagan, Isabela, Nueva Vizcaya – November 6-8, 2019
- Cluster III – Quirino, Santiago City, Tuguegarao City – November 13-15, 2019

Venue for Cluster I is at TAJ Hotel, Tuguegarao City while, Cluster II and III is at DepEd R02 NEAP R, Conference Hall, Carig Sur, Tuguegarao City, the activity is to start promptly at 8:00 AM.

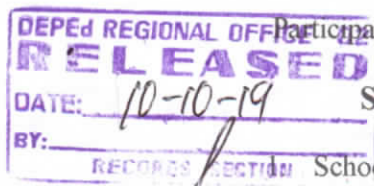
The objective of the activity:

- Strengthen the capacity of the primary users of the Schools Division Offices on the Enhancement of the PMIS and Basic Inputs Modules and Other System Enhancement and Monitoring of System Installation

Participants are the following:

Schools Division Office:

- | | |
|--|---------------------------|
| 1. Schools Division Superintendent | 9. Personnel Officer |
| 2. Assistant Schools Division Superintendent | 10. Engineer |
| 3. CID Chief | 11. BAC Secretariat |
| 4. SGOD Chief | 12. EPS (IPED, SPED, ALS) |





REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF EDUCATION

Regional Office No. 02 (Cagayan Valley)

Regional Government Center, Carig Sur, Tuguegarao City, 3500



5. Planning Officer
6. Budget Officer
7. Accountant
8. Supply Officer

13. Information Technology Officer
14. Research Focal Persons
Cluster I – Rowena Matila
Maryjane Martin
Cluster II – Nicole Kris Silva
Rommel de Gracia
Cluster III – Marfil Dulay
Grace Abana

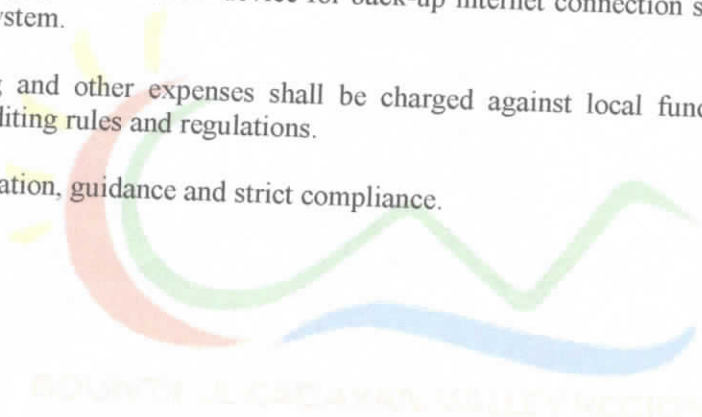
Regional Office:

1. Aldiadona Sedano
2. Joey Apolinario
3. Joana Pagulayan
4. Rhodora Joy Perlas
5. Laurente Columna
6. Valentina Sepanton
7. Rizalino Caronan
8. Christian Roy Melad
9. PPRD Chief and Staff

Bring laptop, portable WIFI device for back-up internet connection since the activity will be using an online system.

Travelling and other expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and strict compliance.



PPRD/ftv/etb

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