



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF EDUCATION

Regional Office No. 02 (Cagayan Valley)

Regional Government Center, Carig Sur, Tuguegarao City, 3500



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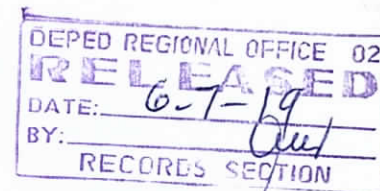
MEMORANDUM

To: SCHOOLS DIVISION SUPERINTENDENTS
SDO ACCOUNTANTS AND BUDGET OFFICERS

From:  **ESTELA L. CARINO, Ed.D, CESO IV**
Director IV/Regional Director

Date: June 4, 2019

Subject: **CY 2019 2nd QUARTER COORDINATION MEETING**



1. The Finance Division, this office, will conduct its 2nd quarter coordination meeting with SDO Accountants and Budget Officers to be hosted by SDO Santiago City on June 11, 2019 which starts exactly at 8:00 a.m. (Specific venue to be announce later). Breakfast will be served.
2. The main agenda will be the finalization of the plans for the hosting by Region 02 of the National Seminar-Workshop on the Preparation CY 2019 Midyear Financial Reports on July 21-26 2019, before it will be presented to the MANCOMM for comments and/or approval.
3. Participants are also requested to submit during the meeting issues and concerns on the implementation of CY 2019 budget which could be possibly raised during the forthcoming FDU meeting.
4. Participants to this activity are RO Finance staff and SDO Budget Officers and Accountants.
5. Travelling and other allowable expenses of SDO participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. For information, guidance and strict compliance.



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