



MEMORANDUM

To: Schools Division Superintendents
 All Others Concerned
 This Region

DEPED REGIONAL OFFICE 02
RELEASED
 DATE: 05-07-19
 BY: [Signature]
 RECORDS SECTION

From: ESTELA L. CARIÑO, EdD, CESO IV
 Director IV/Regional Director

By the Authority of the Regional Director:

ARNULFO M. BALANE, CESO V
 OIC-Assistant Regional Director

Date: May 2, 2019

Subject: SUBMISSION OF LIST OF NEWLY-HIRED TEACHERS WHO DID NOT ATTEND THE 1-DAY REGIONAL ORIENTATION HELD IN CITY OF ILAGAN

1. DepEd Regional Office 02, through the Human Resource Development Division (HRDD) in collaboration with the Teacher Education Council (TEC), shall conduct the One-Day Regional Orientation – Year 2 for newly-hired teachers on a date and place to be announced in a separate Memorandum.
2. As per DepEd Order No. 43, s. 2017, newly-hired teacher is a teacher with 0-3 years experience in the public school system.
3. In view of the preceding, may we request all Schools Division Superintendents through their Human Resource Development SEPS to submit the list of newly-hired teachers who were hired in the last three years and did not attend the 1-day Regional Orientation – Year 1 held in City of Ilagan last year to the HRDD on or before May 10, 2019 following the format below:

No.	Name of Teacher	Date of Appointment	School Assignment	Level (Kinder, Elem, Junior, Senior)

(078) 304-3855
 (078) 396-0677
 (078) 396-9728

DepEDRO2
<https://region2.deped.gov.ph>
region2@deped.gov.ph

Document Code: FM-ORD-003
Rev.: 00
As of: 07-02-2018



4. The list to be submitted shall be the basis of HRDD of identifying those who shall attend the said orientation.
5. For more inquiries, please contact HRDD at 078-396-2286 or email at hrddro2@gmail.com.
6. Compliance to this Memorandum is desired.

hrdd/jbs/agg

