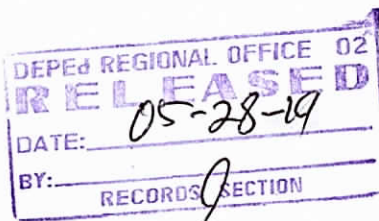




MEMORANDUM



To : The Schools Division Superintendents
The Chiefs of RO Functional Divisions

From : **ESTELA L. CARIÑO, EdD. CESO IV**
Director ~~IV~~ Regional Director

By : **LEONCIO P. LUMABAN**
Chief Education Program Supervisor
Officer In-Charge

Date : May 27, 2019

Subject: **SUBMISSION OF 2019 2nd QUARTER ADJUSTED PLAN**

As stipulated in **DepEd Order No. 16, s. 2018**, under 7.2 – *The offices shall revise their WFPs and corresponding PPMPs once every quarter after the conduct of the RMEA-PIR.*

Further, per agreement during the last day of the 1st Quarter RMEA/PIR activity on May 23, 2019 held at the Regional Office, you are hereby requested for the submission of the following:

1. Accomplished Gap Analysis form
2. Accomplished Catch Up Plan form
3. Adjusted AIP, WFP and Expenditure Matrix

The E-copy of the said documents shall be uploaded at the Regional Data Center while the signed/endorsed hard copies shall be submitted to the Policy, Planning and Research Division (PPRD) on or before June 17, 2019.

Compliance is enjoined.