



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF EDUCATION

Regional Office No. 02 (Cagayan Valley)

Regional Government Center, Carig Sur, Tuguegarao City, 3500



MEMORANDUM

To: Schools Division Superintendents
Chief Administrative Officer-Finance Division
Chief of HRDD



From: ESTELA L. CARIÑO, EdD., CESO IV
Director IV/Regional Director

Date: April 3, 2019

Subject: 2019 SUSTAINABILITY PROGRAM BUDGET FOR BS EN ISO 9001:2015

1. Relative to our BS EN ISO 9001:2015 sustainability program of activities for 2019 which was presented during the First Regular MANCOM Meeting at the SDO of Quirino, this Office is pleased to inform the field that we have total budget requirements of PhP 1,256,500.00 for board and lodging of participants and consultants, air fare of consultants, learning investments and the expenses during the actual conduct of the surveillance audit.
2. To fully sustain the implementation of the assessed and registered Quality Management System of our Regional Office and Schools Division Offices by NQA against the provision of BS EN ISO 9001: 2015, we need to continue partnering with our consultancy service provider to help us succeed during the surveillance audit.
3. In this regard, the amount of PhP 525,00.00 will be shared by the seven (7) Schools Division Offices at PhP 75,000.00 per SDO and PhP 731,500.00 by the Regional Office through the HRTD Funds.
4. To facilitate the processing of purchase request, each Schools Division Office (from the Seven (7) Schools Division Offices namely, Batanes, Cagayan, Tuguegarao City, Isabela, Cauayan City, Santiago City and Nueva Vizcaya) is instructed to pay the amount of Seventy-Five Thousand Pesos (PhP 75,000.00) to the cash unit, this Office on or before April 19, 2019. The counter part of the Regional Office is Seven Hundred Thirty-One Thousand and Five Hundred Pesos (PhP 731,500.00)
5. Immediate dissemination of this Memorandum to all concerned is desired.

Qad/lpl



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Document Code: FM-ORD-003

Rev.: 00

As of: 07-02-2018



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