



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF EDUCATION

Regional Office No. 02 (Cagayan Valley)

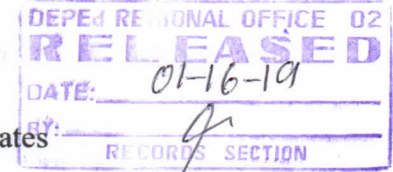
Regional Government Center, Carig Sur, Tuguegarao City, 3500



## MEMORANDUM

To: Schools Division Superintendents

Attention: Division IPed Focal Persons and Alternates



From: **ESTELA L. CARIÑO, EdD, CESO V**  
Director IV/Regional Director

Date: January 11, 2019

Subject: **Regional Meeting of Division IPed Focal Persons and Alternates**

1. This Office through the Curriculum and Learning Management Division (CLMD) will conduct a Regional Meeting of Division IPed Focal Persons and Alternates on January 18, 2019 at DepEd Regional Office 02, Carig Sur, Tuguegarao City.
2. The meeting aims to:
  - prepare IPed Work and Financial Plan (WFP) and expenditure matrix;
  - orient IPed Focal Persons and Alternates in accomplishing PMIS;
  - discuss considerations in finalizing WFP;
  - review program directions and activities for 2019; and
  - harmonize schedule of IPed activities.
3. Participants are advised to bring their laptops, 2019 draft expenditure matrix, WFP and all other related data for a short workshop.
4. Transportation expenses of the participants shall be charged against 2018/2019 IPed Program Support Fund subject to the usual government accounting and auditing rules and regulations.
5. First meal to be served is breakfast and the last meal is PM snacks.
6. Immediate and wide dissemination of this Memorandum is desired.



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Document Code: FM-ORD-003

Rev.: 00

As of: 01-11-