



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF EDUCATION

Regional Office No. 02 (Cagayan Valley)

Regional Government Center, Carig Sur, Tuguegarao City, 3500



MEMORANDUM



To: **Schools Division Superintendents**
Assistant Schools Division Superintendents
RO Functional Division Chiefs and Section/Unit Heads
All Others Concerned
This Region



From: **ESTELA L. CARIÑO, CESO IV**
Director IV/Regional Director

Date: January 14, 2019

Subject: **PRIME-HRM ORIENTATION FOR DEPED REGION 2**

1. PRIME-HRM stands for “Program to Institutionalize Meritocracy and Excellence in Human Resource Management.” It aims to elevate public sector human resource management to a level of excellence through the assessment, assistance, and awarding processes of HRM Systems, Practices, and Competencies using HRM maturity level indicators that are at par with global HRM standards.
2. The program also aims to:
 - a. inspire agencies to transform their HRM systems to support the agency mandate;
 - b. empower agencies in the performance of human resource management functions;
 - c. promote and reward excellent human resource management practices;
 - d. serve as a venue for the exchange and development of expertise in the area of human resource management between and among government agencies, and
 - e. serve as a search mechanism for the best practices in human resource management.
3. In this regard, the DepEd Regional Office 2 through the Human Resource Development Division shall conduct a PRIME-HRM Orientation on February 11-12, 2019 at the National Educators Academy of the Philippines Region 2 (NEAP R2) Main Conference (3rd floor), DepEd Regional Office 2, Carig Sur, Tuguegarao City.

(078) 304-3855
(078) 396-0677
(078) 396-9728

DepEDRO2
<https://region2.deped.gov.ph>
region2@deped.gov.ph

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4. The participants to this orientation are the following:

OFFICE	POSITION/DESIGNATION	NUMBER
REGIONAL OFFICE		
ORD	Regional Director	1
	Assistant Regional Director	1
	ITO I (ICT)	1
	Atty. IV (Legal)	1
	AO V (PAU)	1
Admin	Chief AO	1
	SAO	1
	AO V (Personnel)	1
	AO V (Records)	1
	AO V (Supply)	1
	AO V (Cashier)	1
	AO IV (GSU)	1
FD	Chief AO	1
	SAO	1
	Accountant III	1
	AO V (Budget)	1
QAD	Chief ES	1
PPRD	Chief ES	1
ESSD	Chief ES	1
CLMD	Chief ES	1
FTAD	Chief ES	1
HRDD	Chief ES	1
	EPS	2
	EPS II	2
	AA I	1
SUBTOTAL		27
SCHOOLS DIVISION OFFICES		
➤	Schools Division Superintendents	8
➤	Assistant Schools Division Superintendents	8
➤	SGOD Chief Education Supervisor	8
➤	Administrative Officer V	8
➤	HRMO (Personnel)	8
➤	HRDS SEPS/EPS II	8
➤	Planning Officer III	8
SUBTOTAL		56
GRAND TOTAL		83



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5. The CSC Regional Office 2 through **Director Nerissa B. Canguilan** shall facilitate the orientation. Team from SDO Quirino will also be invited to talk about their best practices and at the same time will be a venue to exchange/share their expertise in their quest for PRIME-HRM.
6. Travel and other incidental expenses of the participants shall be charged against their respective local funds while expenses for board and lodging will be charged against Regional Office Funds subject to the usual accounting and auditing rules and regulations.
7. Further inquiries or clarifications, kindly contact the HRDD at 078-304-3855 or hrddro2@gmail.com.
8. For your information and guidance.

HRDD/JBS



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