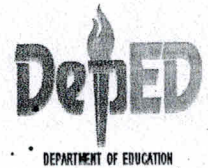


Republic of the Philippines
DEPARTMENT OF EDUCATION

Regional Office No. 02
(Cagayan Valley)
Regional Government Center, Carig Sur, Tuguegarao City
Telefax Nos.: 844-1862/844-1587
Email Addresses: depedregion2@yahoo.com



March 1, 2012

REGIONAL MEMORANDUM
No. 29, s. 2012

**WRITESHOP ON THE FINALIZATION OF TEACHER'S MANUAL,
WORK TEXT AND PRACTICE TEST IN ENGLISH GRADE SIX**

To: Schools Division Superintendents

1. The Elementary Education Division, Regional Office 02, will conduct the Finalization of Teacher's Manual, Work Text and Practice Test in English on March 16-18 and 23-25, 2012 at the DepEd Conference Hall, Carig Sur, Tuguegarao City.
2. At the end of the workshop, the participants are expected to:
 - a. Integrate suggestions/observations given during the try out of Teacher's Manual, Work Text and Practice Test in English.
 - b. Finalize the materials for production.
3. Participants to this workshop are Division Education Program Supervisors, Elementary School Principals, Teacher-editors and illustrators who are recommended by the Division Supervisors in English. Participants are advised to bring along with them gathered feedbacks during the five-day tryout. The management staff, Division Education Program Supervisors and the Elementary School Principals will be given Compensatory Leave Credits (COC) while Teacher editors and illustrators will be given Service Credits. Attached are the indicative programme of activities and the list of participants as Enclosures 1 and 2 respectively.
4. The five-day activity is free of charge. Expenses for meals, accommodation, and conference venue will be charged against Regional funds, while travel expenses of the participants will be charged against local funds, subject to the usual accounting and auditing policies, rules and regulations. First meal is lunch of day one.
5. Immediate and wide dissemination of this memorandum is desired.

BENIFO S. TUMAMAÑO, Ed. D., CESO III

Director IV

Allotment: 1-(R.O. 2-11)
To be indicated in the Perpetual Index
under the following subjects:

FINALIZATION
PROGREADING

PUPILS
TEACHERS

DECS RO-2, CARIG, TUGUEGARAO, CAG.
RECEIVED ORIGINAL
DATE: 3/12/12
SIGNATURE: [Signature]
PRINTED NAME: _____

Enclosure No 1 to Regional Memorandum No. _____, s. 2012

Workshop on the Finalization of Teacher's Manual, Work Text and Practice Test in English

Time	Day 1 March 16 PM 2012	Day 2 March 17 2012	Day 3 March 18 2012	Day 4 March 23 PM 2012	Day 5 March 24 2012	Day 6 March 25 2012
AM						
10:00-11:00	Arrival of Participants	Integration of Observations/suggestions as to content mechanics, illustrations			Evaluation/Production of the Materials	
11:00-12:00	Presentation of TM, WT, PT					
12:00		LUNCH	LUNCH	LUNCH		
1:00-3:00		Proofreading/Finalization of TM, WT, PT				
3:15-5:00						
5:30-6:30		DINNER	DINNER	DINNER		

LIST OF EDITORS AND ILLUSTRATORS.

<u>Name</u>	<u>Division</u>
1. Remedios Agbisit	Cagayan
2. Divine Grace Areola	Cagayan
3. Gina Tesoro	Cagayan
4. Rowena Decena Gaffud	Cagayan
5. Apolonia Dayag	Cagayan
6. Marilou Gammad	Cauayan City
7. Ronnie Rumbaua	Cauayan City
8. Wilrose Duldulao	Cauayan City
9. Lowel Lazaro	Cauayan City
10. Maryfe Lacambra	Cauayan City
11. Daisy Doral	Quirino
12. Rubielyn Camante	Quirino
13. Rizalita Perez	Quirino
14. Mercy Dasalla	Quirino
15. Irene Corpuz	Quirino
16. Ofelia Lengoyna	Santiago City
17. Janette Bautista	Santiago City
18. Carlos Bergonia	Santiago City
19. Joselito Garcia	Santiago City
20. Grace Fernandez	Santiago City
21. Jevilyn Gerardo	Tuguegarao City
22. Evangeline Palejo	Tuguegarao City
23. Grace Herminigildo	Tuguegarao City
24. Diana Doldolea	Tuguegarao City
25. James Pamittan	Tuguegarao City
26. Analiza Talattad	Tuguegarao City
27. Myra Tumolva	Nueva Vizcaya
28. Marilou Fabros	Nueva Vizcaya
29. Catherine Bullung	Nueva Vizcaya
30. Marivic Bacud	Nueva Vizcaya