



Republic of the Philippines
DEPARTMENT OF EDUCATION
Regional Office No. 02
(Cagayan Valley)
Regional Government Center, Carig Sur, Tuguegarao City
Telefax Nos.: 844-1862/844-1587
Email Addresses: ro2@deped.gov.ph/depedregion2@yahoo.com



File

January 3, 2012

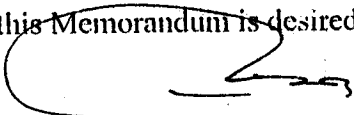
REGIONAL MEMORANDUM

No. 03, s. 2012

**EDITING AND PROOFREADING OF THE TEACHER'S MANUAL
AND WORK TEXT IN EDUKASYONG PANTAHANAN AT
PANGKABUHAYAN**

To: All Schools Division Superintendents

1. The Elementary Education Division of DepEd, Regional Office No. 02, will conduct the Editing and Proofreading of the Teacher's Manual and Work Text in Edukasyong Pantahanan at Pangkabuhayan on January 27-29, 2012, at DepEd Conference Hall, Carig Sur, Tuguegarao City.
2. The Editing and Proofreading aims to:
 1. Edit and proofread the Teacher's Guide and Work Text in E.P.P.
 2. Finalize the Teacher's Manual and Work Text for production.
3. Participants to this workshop are Division Education Program Supervisors, Elementary School Principals/ Teacher-editors and illustrators who are recommended by the Division Supervisors in Edukasyong Pantahan at Pangkabuhayan. Participants are advised to bring along with them their laptops, flash drives, extension cords and any reference in E.P.P. Grade VI .. Management Staff, Division Education Supervisors, District Supervisors and the Elementary School Principals will be given two-(2) days Compensatory Leave Credits (COC) while the Teacher - writers will be given two-(2) days Service Credits. Attached are the indicative programme of activities, and the list of participants as Enclosures 1 and 2 respectively.
4. The two - day editing and proofreading will be free of charge. Expenses for the meals, accommodation and the conference venue will be charged against Regional Funds, while travel expenses of the participants will be charged against local funds, subject to the usual accounting and auditing policies, rules and regulations. First meal will be Lunch of Day 1.
5. Immediate and wide dissemination of this Memorandum is desired.


BENITO S. TUMAMAÑO, Ed.D., CESO III
Director IV/Regional Director

Allotment: 1—(R.C. 2-11)

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS TRAINING WORKSHOP

Quinino only - JRS

01-03-12

Enclosure 1 of Regional Memorandum No. _____, s. 2012

EDITING AND PROOFREADING OF
TEACHER'S MANUAL AND WORK TEXT IN E.P.P.
PROGRAM OF ACTIVITIES

Time	Day 1 (January 27, 2012)	Day 2 (January 28, 2012)	Day 3 (January 29, 2012)
AM 8:00			
10:00			
11:00		Continuation of editing as to content/technical aspect	Evaluation of the material
12:00N N	Lunch	Lunch	Lunch
PM 1:30	Opening Program Preliminaries	Continuation of editing as to content/technical aspect	Home Sweet Home
3:00			
3:15			
5:00	Editing & Proofreading as to: Content, Technical Terms and illustrations		
7:00	Dinner	Dinner	

LIST OF PARTICIPANTS

Division Program Supervisors in E.P.P			
	Name	Division	EPP Skills to handle during the editing and proofreading
1	<i>Miriam Barangan, EPS-EPP</i>	<i>Isabela</i>	<i>Agriculture</i>
2.	<i>Dr. Zenaida Baltazar, EPS-EPP</i>	<i>Cagayan</i>	<i>Home Economics</i>
3.	<i>Bert Banguan, EPS-EPP</i>	<i>Nueva Viscaya</i>	<i>Industrial</i>
4.	<i>Dr. Esperanza Valdez, EPS</i>	<i>Quirino</i>	<i>Agriculture</i>
5.	<i>Brando Samson, EPS-EPP</i>	<i>Cauyan</i>	<i>Entrepreneurial</i>
6.	<i>Manuel Gayagoy, EPS-EPP</i>	<i>Tug. City</i>	<i>Industrial</i>
7.	<i>Letty Medina, EPS-EPP</i>	<i>Santiago City</i>	<i>Home Economics</i>

Content / Technical Editors and illustrators				
	Name	School	Division	Writers in Macro-Skill
1	Rogelio Pasinos, Dist.Sup.	Solana	Cagayan	<i>Home Economics</i>
2.	Myrna Cuntapay, <i>Principal</i>	Tagga-Dadda ES	Tug. City	
3.	<i>Sheryl Ramiro, Principal</i>	<i>Santiago WS</i>	<i>Santiago City</i>	
4	Vilma Darisan, <i>Principa</i>	Larion Alto ES	Tug. City	
5.	Agnes Taccad	Northeast CS	Tug. City	
6.	Preciosa O. Danga	Gaddang ES	Cagayan	
7.	Guadalupe Cagurangan	Turud ES	Cagayan	
8.	Leonides Buenvenida	Santiago South CS	Santiago City	
9.	Mely Ruby, <i>Principal</i>	Cabarroguis-CS	Quirino	
10.	Carlos G. Mateo	Div. office Santiago	Santiago City	<i>Agriculture</i>
11	Evelyn Pagulayan	Lanna ES	Cagayan	
12.	Rosaline Dunuan, Ph.D., EPS Fil.	Div. of Quirino	Quirino	
13.	Luvellia Lilagan	Solano South CS	N.V.	
14.	Devilyn Dulnuan, <i>Illustrator</i>	Cabarroguis CS	Quirino	
15.	Ivy Jovette G. Dotimas	Sta. Clara ES	N.V.	
16	Noli Abrigo	San Gabriel ES	Tug. City	
17.	Vilma Samson	Pinoma ES	Cauyan City	
18.	Mercia C. Mabazza, <i>Principal</i>	Lanna ES	Cagayan	
19.	Teodicia Santiago	Baluarte ES	Santiago	<i>Industrial</i>
20.	Dante Taguinod, <i>Principal</i>	Basi ES	Cagayan	
22.	Jannette Saquing	Lanna ES	Cagayan	
23.	Melozar Dizon	Naggasican ES	Santiago City	
24.	Monalisa Zambale	Andarayan ES	Cagayan	
25.	Agusto Verano	Santiago City	Cauyan City	
26.	Nora Tabaldo, <i>Prncipal</i>	Allacapan	Cagayan	
27.	Silvester Bata	Macupay ES	Nueva Viz.	
28.	Florida Bartolome	Pinoma ES	Cauyan City	
29.	Michael Alvarez, <i>Illustrator</i>	Mabini ES	Santiago	<i>Entrepreneurial</i>
30.	Jerry Gumatay	Gosi ES	Tug. City	
31.	Melchor Gambol, <i>Principal</i>	Dagupan ES	Cagayan	
32.	Marites Lingan, <i>Principal</i>	Solana District	Cagayan	
33.	Chery Grace Armin, <i>Principal</i>	Cauyan West CS	Cauyan City	
34.	Deonita Dulnuan	Cabarroguis CS	Quirino	
35.	Venus Hernando	Cabulay ES	Santiago	
36.	Mary Ann Mora	Tug. East CS	Tug. City	
37.	Grevado Alzate, <i>illustrator</i>	ES Bambang CS	Nueva Viz.	
38.	Lemelyn Dumlao	Cataggaman ES	Tug. City	
39.	Mary Jane Maggay	Libag ES	Tug. City	
40.	Marivic Barba	Padul ES	Cagayan	