



February 8, 2013

REGIONAL MEMORANDUM
No. 11, s. 2013

REGIONAL WORKSHOP FOR REGIONAL OFFICE & DIVISION OFFICE TRAINING
AND DEVELOPMENT (T&D) IMPLEMENTERS

To: Schools Division Superintendents

1. In line with the adoption and roll-out of the Training and Development Systems Framework as stipulated in DepEd Order No. 30, s. 2009, this Office through the NEAP-II (Cagayan Valley) will conduct the Regional Workshop for Regional Office and Division Office Training and Development Implementers at the DepEd Regional Office No. 02 Conference Hall, Carig Sur, Tuguegarao City on February 25 to March 1, 2013.
2. Generally, the workshop aims to capacitate the participants on the standards, processes and tools of the T & D System. It enhances the competencies of the Regional Office and Division Office T & D Implementers to perform their tasks as T&D personnel in providing technical assistance and conducting M&E toward quality professional development programs in their respective areas of jurisdiction. Specifically, the participants are expected to a) develop skills in the practical application of the T&D technologies; and craft their work plan in T&D operations for 2013.
3. Participants are the members of the Training and Development Team of the Regional Office and the Division Offices, Training Management and Support Staff. The breakdown of participants by Division is found in the enclosure. Submit the list of names of participants to the Human and Resource Development Section Attn.: Dr. Mario Baniqued on or before February 18, 2013. Follow strictly the breakdown in the enclosure.
4. A registration fee of Three Thousand Pesos (P 3,000.00) will be charged each participant to cover costs of fifteen (15) meals, {five (5) breakfast, five (5) lunches, and five (5) dinners}, five (5) morning snacks, five (5) afternoon snacks, reproduction of training materials, lodging, and rent of conference hall, and other facilities. Registration fee and travel expenses of the participants will be charged against Division/INSET funds while the participants from the Regional Office will be charged against the general funds, subject to its availability and the usual accounting and auditing policies, rules and regulations.
5. All Division Office participants must bring with them the Division Master Plan for Professional Development in the training venue.
6. Immediate and wide dissemination of this Memorandum to all concerned is enjoined.

LOURDES G. ANGOLUAN, Ph.D., CESO-IV
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated
Ref.: DepED Memorandum No. 30, s. 2009
NS Resource Package
Allotment 1 – (R.O. 2-07)
To be indicated in the Perpetual Index
under the following subjects:

STAFF DEVELOPMENT
TRAINING

SED/LPL

Quinino - JRS 2-12-13
Cagayan -
&
Tug -

(Enclosure to Regional Memorandum No. s. 2013)

Number of Slots per Division in the Regional Office and Schools Division Offices

Division	Number of Participants
Batanes	2
Cagayan	5
Isabela	5
Nueva Vizcaya	5
Quirino	4
Santiago City	3
Tuguegarao City	3
Cauayan City	3
Iligan City	3
Elementary Educ. Div	4
Secondary Educ. Div	6
PESSD	3
ALSD	4
Total	50

Training Management:

1. Corazon T. Barrientos, Ed.D., CESO IV- OIC- ARD
2. Hortencia P. Calvin – Chief, ALSD
3. Norma C. Guillermo, Ph.D. – Chief, EED
4. Leoncio P. Lumaban, Ph.D.– OIC Chief, SED
5. Joselito Narag, Ph.D. – OIC Chief, PESSD
6. Ma. Theresa F. Tamayao - OIC -Planning Unit
7. Mario Baniqued, DPA - Administrative Officer V, HRD Unit
8. Francis Deo Ventura, Ph.D - EPS (EED)
9. Eddie L. Galutan, Ed.D. - EPS (SED)

Support Staff:

1. Mrs. Cora Siringan – Senior Education Program Specialist, EED
2. Mrs. Jenny Juan - HRD
3. Mrs. Lydia A. Dela Cruz - SED

PROGRAM SCHEDULE

	Day 1	Day 2	Day 3	Day 4	Day 5	
AM	8-9- Opening program					
8:00-12:00	<p><i>Session 1: Leveling of Expectations with Rapid Competency Assessment on the T&D System; Program Objectives</i></p> <p><i>Dr. Cora Barrientos</i></p> <p><i>Session 2: Building my Competencies as RO/DO T&D Team Content: T&D System; R&R-MSBTD</i></p> <p><i>Dr. Cora Barrientos</i></p>	<p><i>Session 3a: Overview of the PDP System: The Significance of IPPD to Professional Growth</i></p> <p><i>Mrs. Tence Calvan</i></p> <p><i>Session 3b: Quality SPPD and MPPD Lead to Quality Professional Development</i></p> <p><i>Ms. Marites Tamayao</i></p>	<p><i>Session 4b: Program Designing Process (MSBTD)</i></p> <p><i>Dr. Ed Galutan</i></p> <p><i>Session 4c: Resource Package Development- (Refer to MSBTD)</i></p> <p><i>Dr. Norma Guillermo</i></p>	<p><i>Session 7: Writing Session Guides using the Adult Learning Process, 4A'S - Refer to MSBTD)</i></p> <p><i>Dr. Cora Barrientos</i></p>	<p><i>Session 8b: JEL Advising: Instructional Supervision through JEL Advising</i></p> <p><i>Dr. Leo Lumaban</i></p>	
PM	1:00-6:00	<p><i>Session 2a: Overview of TDNA System: Enhancing the Implementation of the NCBTS-TSNA</i></p> <p><i>Dr. Francis Deo Ventura</i></p> <p><i>Session 2b: A closer Look at the NCBSSH-TDNA</i></p> <p><i>Dr. Leo Lumaban</i></p>	<p>Continuation of Session 3b</p> <p><i>Session 4a: Overview of the PDRD System - (MSBTD)</i></p> <p><i>Dr. Mario Baniqued</i></p>	<p>Continuation of Session 4c</p> <p><i>Session 4d: TDIS (orientation)</i></p> <p><i>Dr. Mario Baniqued</i></p>	<p><i>Session 8a: Overview of the PDy System (F3 cum JEL)</i></p> <p><i>Ms. Marites Tamayao</i></p>	<p>Action Planning:</p> <p><i>Dr. Joselito Narag</i></p> <p><i>Evaluation / Rapid Competency Assessment</i></p> <p>Closing</p>
DEBRIEFING						